



North Central London
Clinical Commissioning Group

Directorate Staff Briefing

23 February 2022

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NCL Integrated Care System Transition update

Staff engagement sessions

- Thank you to everyone who has joined one of the staff engagement sessions so far.
- There are some really rich conversations taking place and we have received some positive feedback to date.
- After you attend a session, please take some time to [complete this short feedback survey](#). This will be used to help plan the next sessions and goes straight to Traverse who are facilitating the sessions.
- The final two sessions will be held next week – please do join one of these sessions if you haven't yet had a chance. Email the Communications & Engagement team if you need to be added to the invite: nclccg.communications@nhs.net
- Group 5: Provision of corporate and finance services, Monday 28 February at 2pm – 4pm
- Group 6: Provision of support to Primary Care services, Wednesday 2 March at 10am – 12pm
- Attendees of the sessions have also noted that the slides used to describe ICS development are really useful. If you'd like to review these slides, [you can find them on the intranet](#).

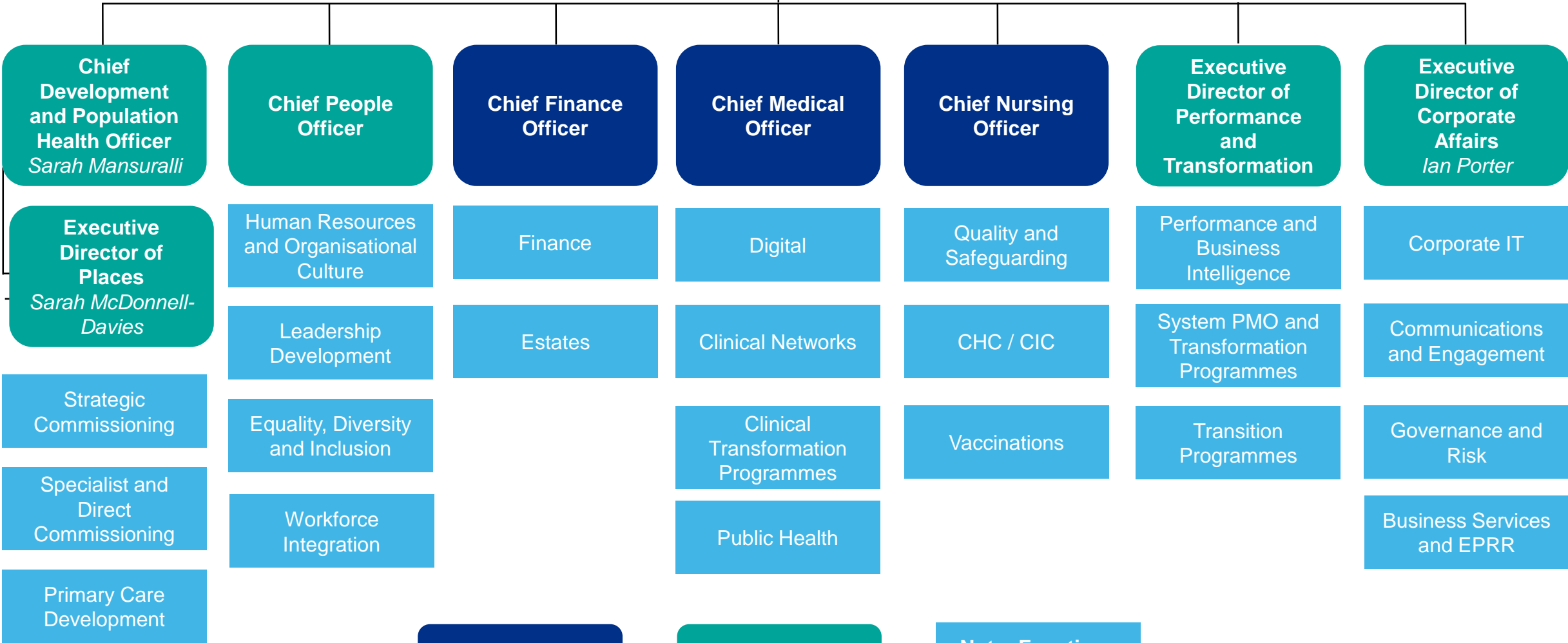
North Central London ICB Executive Management Structure

- Following an internal process in accordance with the CCG's Change Management Policy, three of the appointments to posts in this structure have now been confirmed.
- Sarah Mansuralli has been appointed Chief Development and Population Health Officer.
- Sarah McDonnell-Davies has been appointed Executive Director of Places.
- Ian Porter has been appointed Executive Director of Corporate Affairs.
- The recruitment and selection process for the five remaining posts is ongoing. These are the three statutory posts (Chief Medical Officer, Chief Nursing Officer and Chief Finance Officer) as well as the Chief People Officer and Executive Director of Performance and Transformation.
- Further updates on appointments to these posts will be provided in due course.

NHS North Central London ICB Board



Chief Executive Officer
Frances O’Callaghan



Board Member

Board Attendee

**Note: Functions
not teams or roles**

Joining Up Care for People, Places and Populations

- The Department for Health and Social Care recently published their White Paper, [Joining Up Care for People, Places and Populations](#), providing further detail on the Government's proposals for health and care integration.
- The White Paper can be seen as intended policy and includes much that we need to consider for our local integration journey – around our health and care workforce, implementing digital health in ways that are patient and resident-focused, and ensuring that system oversight is based on achieving locally-determined outcomes focused on reducing inequalities.
- It builds on the Thriving Communities paper, and reflects a population health approach where local solutions are designed around local need.
- The paper provides a clearer framework for the next phase of Place discussions in NCL, to explore what joint accountability across partners and the role of local government looks like at Place-level.
- Importantly, the guidance allows for flexibility and not a one size fits all approach – and is a continuation of our ongoing journey to integration



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Other updates

‘Living with Covid’

- Colleagues will have seen the government’s announcement on Monday, to end all restrictions in England in line with their [‘Living with Covid’](#) plan. This includes, from tomorrow (24 Feb):
 - Removing the legal requirement for people to self isolate if they test positive for Covid (although they will still be advised to stay at home and avoid contact with others for at least five full days)
 - Ending routine contact tracing, so fully-vaccinated close contacts and those under 18 will no longer be legally required to test daily for seven days
 - Ending the self-isolation support payment for people on low incomes who test positive
- From 1 April, free mass symptomatic and asymptomatic testing for the public will end
- Full details are on the government’s website: <https://www.gov.uk/coronavirus>
- We will be thinking through as a system how these changes will impact on our staff and services. There are also still some areas where further guidance/clarity is still needed from the government, including around workplace testing for NHS staff and providing access for clinically vulnerable patients to antiviral medication, when the gateway is a positive Covid test.

Return to office working - update



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- In England, the government is no longer asking people to work from home and instead is asking organisations to consider how they can support a safe return to the workplace and to engage with their staff to find an approach that best suits their needs.
- As a CCG, we remain committed to a cautious and gradual approach to returning to office working, taking into consideration our new ways of agile working, individual and business needs, as well as supporting our staff to attend offices for collaborative activities. A paper will be going to EMT on 1 March for discussion and we will communicate next steps to all staff after this.
- You may have noticed that our office sites are beginning to look slightly different – this is very much part of a phased approach to preparing the office sites for increased office working, when the time is right. We have removed the desk tape and some of the signage regarding social distancing, as this is now very much personal choice, rather than government directive.
- Please be assured that any changes in the office environment are simply preparatory for increased office working when appropriate. However, we would remind staff who are working from one of our office sites, to ensure they book a desk before they arrive (via DeskSmart on Workforce).
- If you have any questions, please contact nclccg.businessservices@nhs.net

Corporate IT and Telephony - reminders

- Business Services are responsible for the day to day management of all IT equipment, and support new staff with collecting their IT equipment when they join the CCG, and arranging the return of IT equipment with staff when they leave.

STARTERS

- If you are about to start the recruitment process (permanent, secondment or interim), please contact the Business Services Team as soon as possible via: nclccg.businessservices@nhs.net in order for the team to set aside a laptop and any other required IT equipment.
- New starters can collect their IT equipment, from either Laycock Street or North London Business Park; IT kit will be couriered by exception only.
- The core IT package available to staff includes the following:
 - Laptop and charger
 - And, on request, a monitor, keyboard, mouse, docking station and Jabber phone handset
- Line managers should still complete the System Access request form for Blue Log-in and email address set ups, and send to IT ([available on the intranet 'forms' page](#)).

Corporate IT and Telephony - reminders

LEAVERS

- If someone in your team is leaving the CCG, please ensure that all of their IT kit, including laptop, mobile phone, chargers etc, is returned to either Laycock Street or North London Business Park, on or before their last working day. Line managers are asked to arrange this, with support from the Business Services Team. Again, IT equipment will be couriered by exception only.

DAMAGED OR BROKEN IT EQUIPMENT

- If you find that your laptop is not working or is damaged or broken, please log a call with the IT Helpdesk: nelcsu.itservicedeskanglia@nhs.net / 0203 049 0611; they will assign the job to an engineer who will discuss this further with you.
- Any issues with mobile phones are to be raised with the Business Services Team via nclccg.businessservices@nhs.net

Corporate IT and Telephony - Key Projects

LSS telephony transfer – Cisco Jabber

- You will hopefully have seen an email in recent weeks asking for information regarding your Cisco Jabber account – this is to ensure that your account is successfully transferred from London Shared Services (formally NEL CSU) to the CCG.
- This is an important piece of work and we have received quite a few responses, however not as many as we had expected. Whilst the original deadline was Friday 11 Feb, if you haven't already responded, please email Business Services with your answers as soon as possible.
- If you don't have a Cisco Jabber account but would like one, this is a great opportunity to get one, so please also let the Business Services Team know via nlccg.businessservices@nhs.net and we can arrange this for you.

Corporate IT and Telephony - Key Projects

Data Asset Management

- We are about to launch another important project – the preparation for the transfer of data from our legacy CCG drives to a new NCL ICB N-Drive. This project will have two distinct parts:
- Part 1 - All staff are asked to review their individual and team folders on the N Drive and have a bit of spring clean! Staff are asked to delete any data that they no longer need and it is appropriate to do so (we will be sharing information about how to do this shortly). The aim is to reduce the amount of data stored in our drives, especially where we have multiple versions of documents etc. We also will need Champions (per large team or Directorate, as appropriate) to help support and encourage individuals to do this; if you are interested in becoming a Champion, please contact Marta Arias (marta.arias@nhs.net)
- Part 2 - We will be asking each Champion to work with Business Services to help create the new folder structure for the new N Drive; this will involve helping with the naming of folders and sub-folders and advising where existing folders should go in the new drive – each Directorate and large team will need a Champion to ensure a smooth transition to the new N Drive.
- If you have any questions, please contact Marta Arias via marta.arias@nhs.net

Volunteers to support our diversity and inclusion programme of events

- As part of our continued focus on diversity and inclusion within the CCG, we are looking for colleagues who may be interested in volunteering to help us to develop our plans for:
 - **Ramadan** (2 April – 1 May 2022): as part of the cultural exploration, we will be planning some activities during Ramadan. We are looking for volunteers to help us organise some awareness activities.
 - **South Asian Heritage Month** (18 July- 17 August 2022): we will be publicising national events, and looking for volunteers to help us design our CCG programme of events and activities.
- If you have any ideas or suggestions, or would like to volunteer your help, please contact Emdad Haque, Senior Equality, Diversity and Inclusion Manager, on emdad.haque@nhs.net

Some reminders and upcoming events

- **Staff session on musculo-skeletal wellbeing and the impact of homeworking** – a recording is available in the MS Teams chat (and also linked to in last Friday's staff news) for any staff who missed last week's session (on 15 Feb)
- **Annual leave** - taking regular annual leave is extremely important for wellbeing and recharging our batteries. In line with our Annual Leave Policy, staff can carry over up to five days into the next leave year, so please try and take any remaining days before 1 April.
- **Mandatory training** - please check that you are up to date with mandatory training by logging in to Workforce and clicking on the 'Learning and Development' tab. If your compliance is not 100%, please complete the required modules as soon as possible.
- **The big CCG quiz will be returning soon!** – don't forget to send your teams of four (plus a team name and nominated captain) to amina.anttila@nhs.net by Friday 4 March to be part of our FA cup style 'knock out' quiz.