



North Central London
Integrated Care Board

Directorate Staff Briefings

13 July 2022

In this briefing (our first as North Central London integrated Care Board)...

- Finance update
- Our transition to the Integrated Care Board – updates/reminders:
 - Branding
 - Values
 - Accessing Oracle
 - Board of Members
- Freedom to speak up
- See ME First campaign – 1st anniversary
- Reminders and upcoming events



North Central London
Integrated Care Board

Finance update

Financial Year 22/23 – a big task ahead

Where are we?

- We have now finalised the financial plan for 2022/23, which was ratified by the new Integrated Care Board on Monday 4 July having been submitted to NHS England on 20 June.
- The ICB financial plan is part of an overall financial year which includes the final 3 months of the CCG.
- As an integrated care system, of which the ICB budget is one part, we have submitted a balanced financial plan overall – but delivering this will be incredibly challenging for us and for our providers.



Financial Year 22/23 – a big task ahead

- In totality, the ICB's plan represents a surplus of £25.6m – but there are two very important parts to this plan:
 - This value includes £21.2m of system growth funds which will ultimately be distributed to providers
 - We have also already included £23.7m of financial support which cannot be repeated next year.... this is essentially one-off support from our own reserves, but is not something we will be able to do again next year.
 - Which in effect means our underlying position is **actually a deficit of £19.3m – against an expenditure budget of £3.1 billion**
 - In addition, we have identified £20.1m of risks to our financial plan which require mitigation.
- **The system overall and the ICB face a significant financial challenge.** Working together we need to look to identify cost savings and efficiencies as quickly as possible so that we can ensure as much of our scarce financial allocation goes towards patient facing services.

Next steps...

What's next?

Cost Improvement Plan (CIP)

- We need you to support with ideas and suggestions for efficiencies to help deliver our financial plan – we need to find around £22m of efficiencies this financial year. If you have any ideas or suggestions please contact Vince McCabe, Director of Transformation, in the first instance:
vince.mccabe1@nhs.net
- We all need to work together to ensure that the CCG/ICB is financially sustainable and your contribution in achieving this is valuable. Every penny really does count – so please can we ask you to think about the necessity of everything you are planning to spend this year. Thank you for your support.

Year end

- The Finance team is currently prioritising (another!) year-end (e.g. audit) which formally closes the accounts of the CCG for quarter 1 2022/23. Please bear with us during this exceptionally busy period!





North Central London
Integrated Care Board

Transition to the Integrated Care Board – updates and reminders

Introduction

- Logos and branded products have been produced for the NCL ICB and NCL ICS.
- Brand guidelines documents (one each for the ICB and ICS) and templates are available [on the intranet](#).
- These provide information on how and when to apply each brand (e.g. for an ICB or ICS product).
- As needed, we will review these based on experience of applying the ICS and ICB brands over our first few months.
- If any additional branded materials, visuals etc. would be useful for your team, please contact the Communications and Engagement team.

ICB logo, colour palette and branding mark



North Central London
Integrated Care Board

Logo

Preferred version



Acceptable version for dark backgrounds



Colour palette

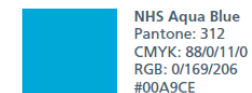
Always use primary colours

NHS Blue and white must always be the dominant colours.

Primary colours

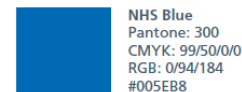


Secondary and stripe colours



Secondary and stripe colours

The secondary colours have been chosen to be used in The Five Blue Stripes and to create the overall NHS NCL ICB brand, which is discussed in more detail from page 15 onwards. These secondary colours can be used moderately across all communication and marketing materials.



Branding mark

The Five Blue Stripes

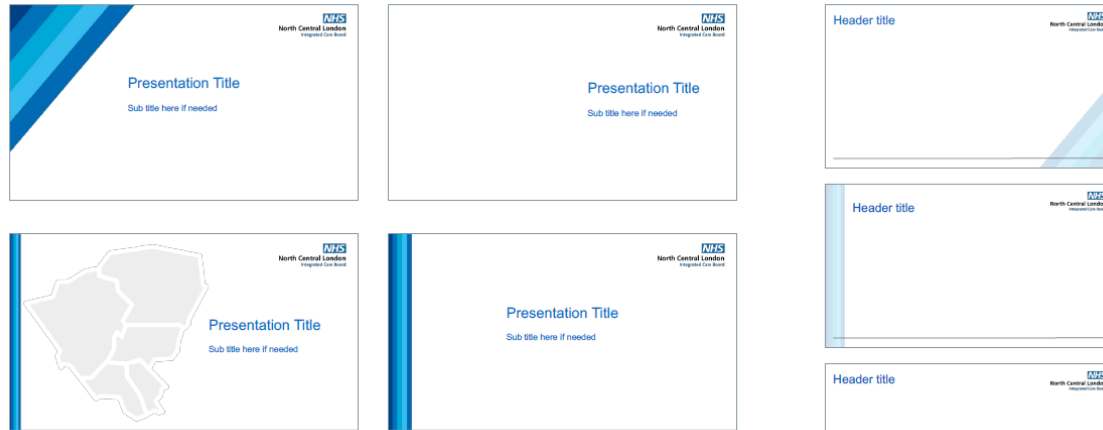


Order of stripe colours



Templates

Powerpoint



Title slides

Internal slides

Letterheads

Main NHS NCL ICB letterhead with no address



Main NHS NCL ICB letterhead with address

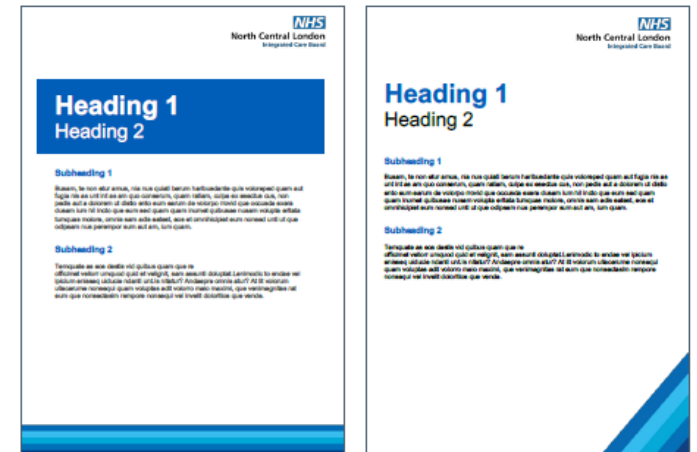


NHS NCL ICB without stripes



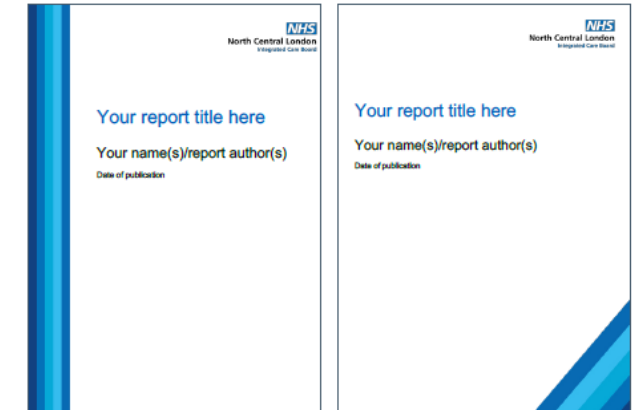
Posters

Poster examples



Reports

Report cover examples



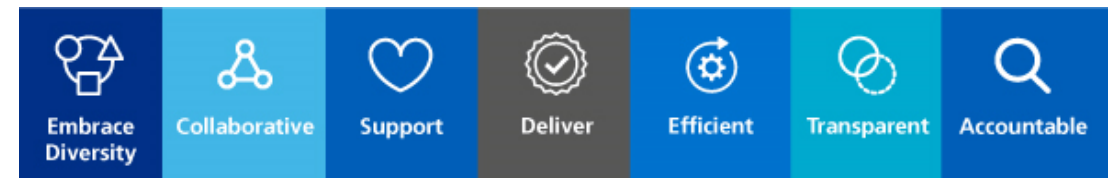
Values

- After the excellent work that went into the development of the NCL CCG values, we will be carrying these through to the ICB. We will keep this under review.
- The values icons have been updated and will be available on the intranet should you wish to use them.

Single colour



Multi colour



Email signature and container

- If you haven't already, please update your email signature using this template (also available on the intranet).
- Set your email signature to appear in new messages and replies.
- For accessibility – Arial font, black or dark blue, 12pt & no patterned background on emails.

- The email container (the bit that comes after your name) should now have changed over. NHS Digital are still working through these nationally, and also working on updating the shared mailbox titles.

Template email signature

Elizabeth Windsor
Head of Change Management
Performance and Transformation Directorate
NHS North Central London Integrated Care Board
Email: Elizabeth.Windsor@nhs.net
Tel: 020 6195 3000
Website: www.nclhealthandcare.org.uk

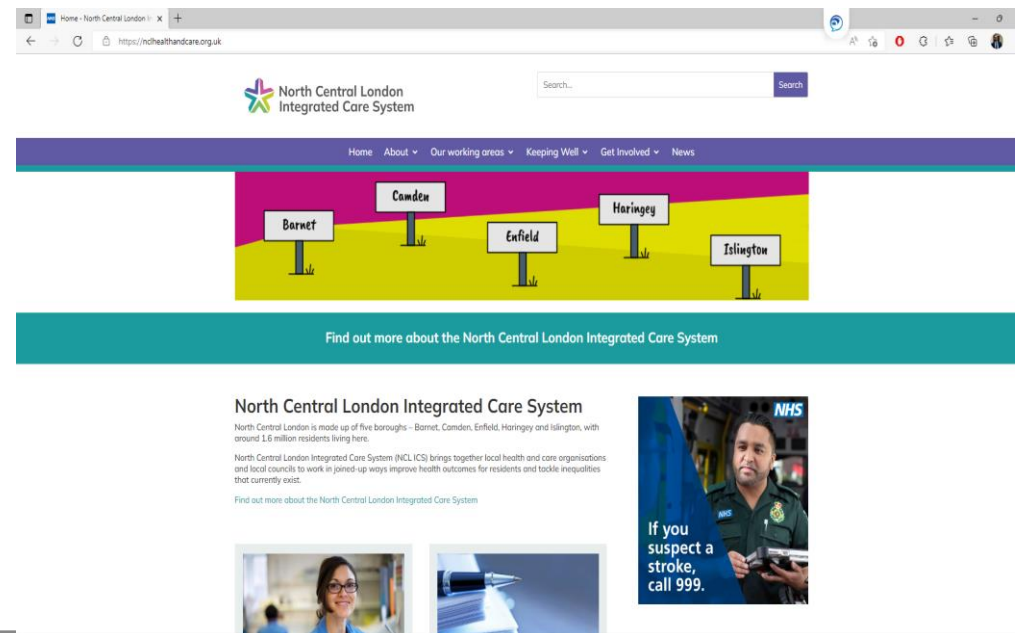
Windsor, Elizabeth (NHS NORTH CENTRAL LONDON ICB – 93C)

North Central London Integrated Care System Brand

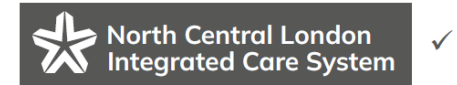
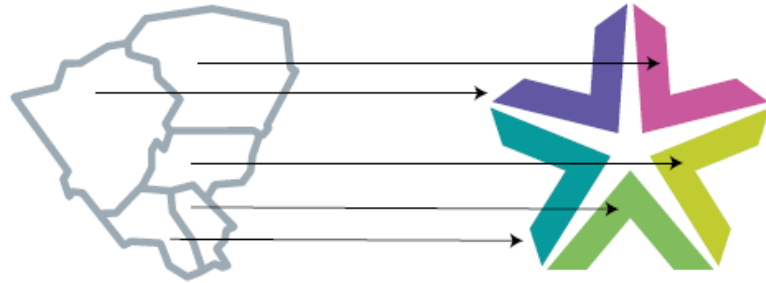
NCL health and care website

A new website for the NCL ICS has been launched:
nclhealthandcare.org.uk

A section for the NCL ICB is hosted within the ICS website:
www.northcentrallondon.icb.nhs.uk



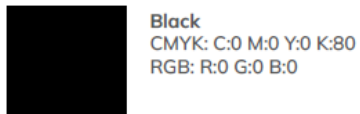
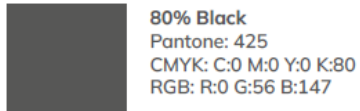
NCL ICS Logo



Colour palette and branding marks

Colour for body text.

Either 80% Black (the grey used in the logo) or 100% Black can be used for body text.



Primary colours

Can be used for titles and sub headings, backgrounds, and highlights.



Colour for headings

Default headings in the PPT templates are grey but you can use any colour from the primary palette for headings where it is deemed suitable.



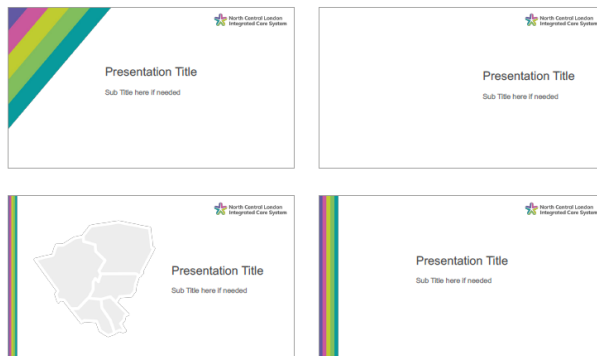
The Five Colour Stripes



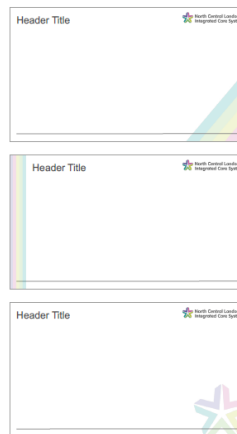
The Five Colour Star

Templates

Powerpoint



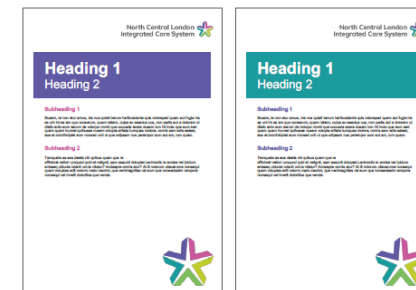
Title slides



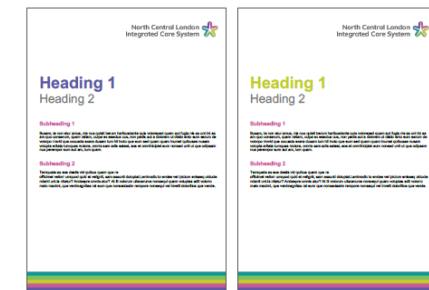
Internal slides - there is also a blank one if needed.

Posters

Poster examples with a block colour behind header



Poster example with plain text title



Letterheads

Main NCL ICS letterhead with coloured stripes



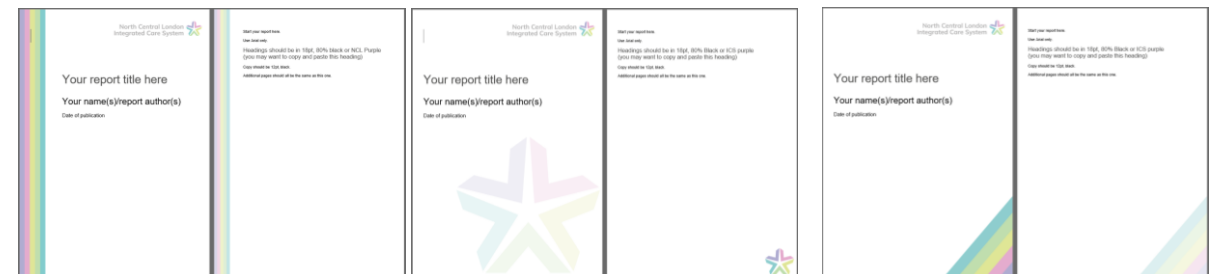
Main NCL ICS letterhead with coloured star



NCL ICS letterhead plain

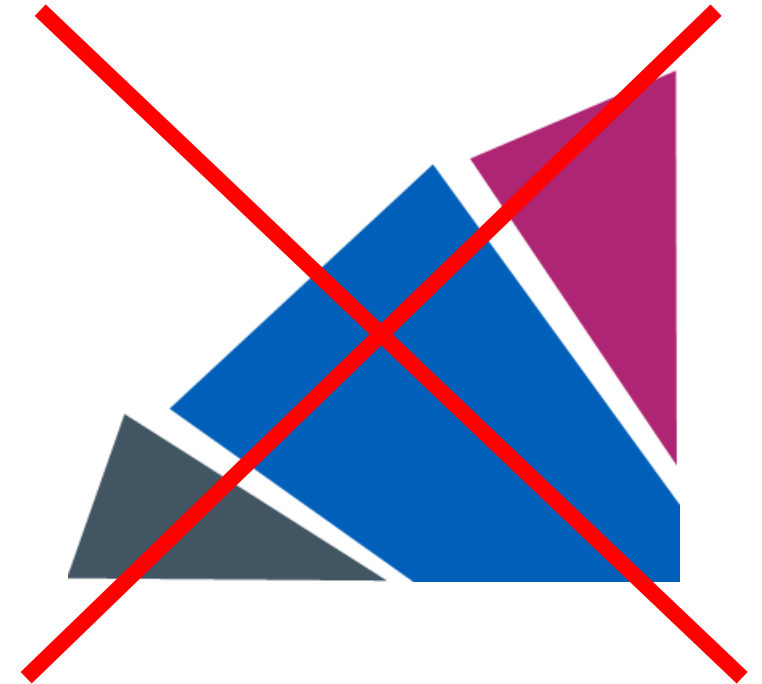


Reports



North London Partners

North London Partners branding must now no longer be used in any circumstances.



Accessing Oracle

- As you may be aware, as part of the transition into the ICB, all existing CCG Oracle accounts have been migrated over to the ICB.
- In order to access your new account please could you follow the password reset procedure below.
- **Please note that your new username will be your old user name with 93C replaced with QMJ e.g. 93CJBLOGGS will now become QMJJBLOGGS**

Password reset: user instructions

- ICB users will then need to go to the Oracle [login assistance](#) webpage to generate a new password and then be able to login using their ICB user account for the first time.
- On the Oracle homepage please click onto the 'Login Assistance' button:



The screenshot shows a login assistance form with the following fields and buttons:

- * User Name: (example: michael.james.smith)
- * Password:
- Buttons:
- Link: [Login Assistance](#) (highlighted in yellow)

Accessing Oracle

- Enter the new ICB username and then click 'Forgot Password':
- The Oracle system will automatically send a link to the user who will then be able to set a new password for their new ICB login and access the system accordingly. **If you have not received the link then please check your junk folders.**

Login Assistance

* Indicates required field

Forgot Password

Enter your user name, instructions for how to reset your password will be emailed to you.

User Name

Forgot User Name

Enter the email address associated with your account, your user name will be emailed to you.

Email

(Example: first.last@domain.com)

- Any issues with logging into the Oracle system please contact the NHS SBS IT Servicedesk (sbs-b.itservicedesk@nhs.net).

NCL ICB Board of Members



North Central London
Integrated Care Board

- The NCL ICB Board of Members met for the first time on Monday 4 July.
- The **voting** members comprise Independent members, including our Chair Mike Cooke, Executives from the NHS North Central London ICB and members from our Partners:

Independent Members

- Mike Cooke, NCL ICS Chair
- Kay Boycott (Audit Committee Chair), Non-Executive Member
- Liz Sayce (Remuneration Committee Chair), Non-Executive Member
- TBC, Non-Executive Member

Executive Members*

- Frances O’Callaghan, NCL ICB Chief Executive
- Phill Wells, NCL ICB Chief Finance Officer
- Dr Jo Sauvage, NCL ICB Chief Medical Officer
- Dr Chris Caldwell, NCL ICB Chief Nursing Officer

**All other NCL ICB Executive Management Team members are on the Board as non voting members*

Partner Members & other Members

- Dr Jonathan Levy (GP), Partner Member – Primary Medical Services
- Dr Simon Caplan (GP), Partner Member– Primary Medical Services
- Jinjer Kandola (Chief Executive of BEH Mental Health Trust and Camden and Islington Foundation Trust), Partner Member – NHS Trusts and Foundation Trusts
- Baroness Julia Neuberger (Chair of UCLH and Whittington Health), Partner Member – NHS Trusts and Foundation Trusts
- Councillor Kaya Comer-Schwartz (Leader, Islington Council), Partner Member – Local Authorities
- Dominic Dodd (Chair of UCL Health Alliance and RNOH) - UCL Health Alliance Member

NCL ICB Board of Members



North Central London
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- The first meeting of the Board of Members saw a number of important documents relating the NCL ICB governance approved.
- This includes:
 - Constitution and Standing Orders
 - Functions and Decisions Map
 - Scheme of Reservation and Delegation
 - Committee Terms of Reference
- These documents are available for staff to read on the website:
<https://nclhealthandcare.org.uk/about/integrated-care-board/governance-handbook/>
- The Board of Members also agreed that policies and guidance that needed cosmetic changes only could be updated outside of the meetings. New policies or those that will require significant changes will need to be agreed by the Board of Members.



North Central London
Integrated Care Board

Other updates

Freedom to speak up

- As we start life as a new Integrated Care Board, we wanted to remind staff about our approach to speaking up and how we support colleagues to do this.
- Our speaking up (whistleblowing) intranet page has all the info that you need about our approach to speaking up, relevant policies and details of who you can contact:
<https://intranet.northcentrallondon.icb.nhs.uk/working-at-the-icb/speaking-up-whistleblowing/>

Zero tolerance statement

- Our Chief Executive, Frances O’Callaghan, has written a statement which sets out the ICB’s zero tolerance approach to harassment, bullying and discrimination.
- In her statement, Frances fully supports and encourages anyone who is experiencing/has experienced, or has witnessed, any form of discrimination, harassment or bullying to come forward and tell us in order that they can receive support and advice on how to take forward any concern; no act is considered too small to be addressed.
- You can read the [statement in full on the intranet](#).

See ME First campaign's 1st anniversary

- On Friday 8 July 2022, the See ME First campaign celebrated its first anniversary in NCL CCG/ICB
- It is a visual symbol to demonstrate that ALL people must be treated with dignity and respect, and to show that you will stand up when you see a colleague being disrespected, discriminated against, bullied or harassed
- The campaign - developed by Whittington Health - is championed by our staff networks (BAME, Carers, Disabilities and Long-Term Conditions, and LGBT+) and in June, Whittington Health won an outstanding achievement award at the National BAME Health and Care Awards for their work developing, embedding and sharing the See ME First Campaign.
- So far, we have received 79 pledges, sharing lived experiences and the commitment and motivation to be the voice of change that challenges any form of discrimination and inequality. We'd love you to add your voice to the campaign by making a pledge
- Details of how to support the See ME First campaign and make your pledge are available on our intranet page: <https://intranet.northcentrallondon.icb.nhs.uk/working-at-the-icb/see-me-first/>
- For further information, please contact: nlccg.bame@nhs.net
- The staff news on Friday shared a short video celebrating the campaign – you can watch it here: <https://www.youtube.com/watch?v=raNYVRcnK2M>

Reminders and upcoming events

- **We are in the midst of a heat wave!** A Level 3 – Alert and Readiness Heat Health Alert was issued by the Met Office last week. Please make sure you look after yourselves and look out for others, especially older people, young children and babies and those with underlying health conditions. There is lots of advice [on the NHS website](#) to help you cope in the hot weather.
- **Ask EMT drop in sessions and our next all staff events** – just to let you know that we will be continuing with these sessions now that we've become an Integrated Care Board. Dates are being planned, and will be shared with all staff as soon as they are booked. Please do let us know if you have any feedback on these sessions or any events or staff engagement opportunities that you would like to see in the future: nclccg.communications@nhs.net
- **Learning Hub** – a reminder that all our upcoming courses and training sessions are advertised on the [Learning Hub on the intranet](#). Upcoming courses include wellbeing conversations for managers and taking advantage of change at work. A time management session is also taking place this week – this session is fully booked, but if it's something that would be of interest to you, please let the OD team know as they will run another session if there's enough take up – nclccg.od@nhs.net