

NHS Personal Health Budget

What the person in each job
is expected to do



EasyRead version



A person who has a Personalised Health Budget (or PHB) will have a **contract**.

A **contract** is an agreement.



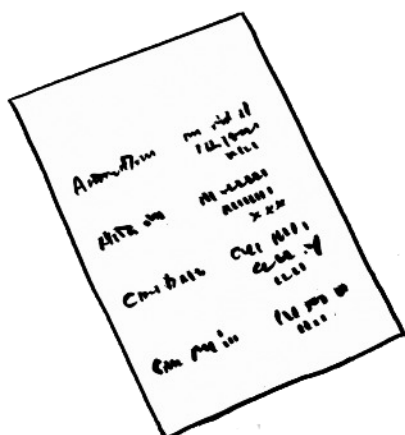
As the PHB holder you will have a contract with your **provider**.

A **provider** is an organisation that receives payment to give a service at an agreed price.



The contract may include some of these **role** names.

A **role** is a job.



This list explains what the person in each role is expected to do.



Provider's Nominated Individual

The person responsible for supervising the way the provider manages its PHB support services.



Provider's Information Governance Lead

The person in this role looks after confidentiality, data protection, freedom of information and transparency. They keep your information private and safe.



Provider's Data Protection Officer (if required by Data Protection Legislation)

Data is information. A data protection officer checks everyone in the organisation is following the rules about looking after your information.

They are the contact for the Information Commissioner.

Provider's Caldicott Guardian



The Caldicott Guardian is a senior person who is responsible for protecting the privacy of people's health and care information and making sure it is used properly.

Provider's Senior Information Risk Owner (SIRO)



The SIRO is a senior person who is responsible for looking after the organisation's information such as financial records and employee information.



Provider's Accountable Emergency Officer

The law says the organisation must have a person who is responsible for ensuring they are prepared for any emergency.



Provider's Safeguarding Lead (children) / named professional for safeguarding children

Health providers must have a person in charge of checking their organisation can safeguard children who are at risk of harm and abuse across all their services.

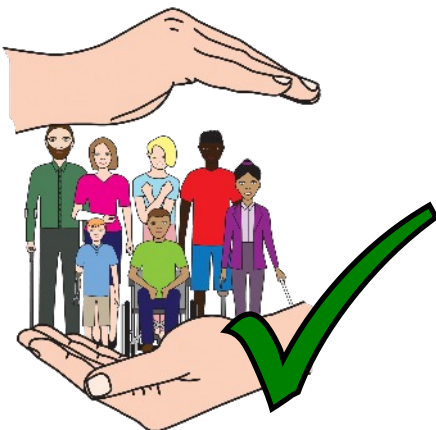


They must show that every level of their organisation is taking care of safeguarding.



Provider's Safeguarding Lead (adults) / named professional for safeguarding adults

Health providers must have a person in charge of checking their organisation can safeguard adults who are at risk of harm and abuse across all their services.



They must show that every level of their organisation is taking care of safeguarding.

Provider's Child Sexual Abuse and Exploitation Lead



Child sexual exploitation is when people use the power they have over young people to sexually abuse them. Their power may result from a difference in age, gender, intellect, strength, money or other resources.



Organisations will have a senior person looking after this area.



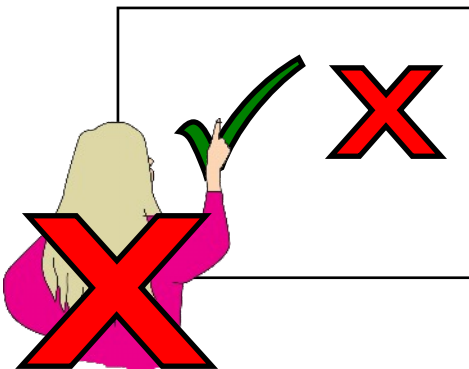
Note that this role is applicable for all services, including those provided just to adults, as children may visit the provider's site or come into contact with staff or service users.

Provider's Mental Capacity, Liberty Protection Safeguards (LPS) and Deprivation of Liberty Safeguards (DoLS) Lead

DoLS is the Deprivation of Liberty Safeguards.



DoLS safeguards are used when a person is 'deprived of their liberty' in a care home or hospital in England or Wales.



DoLS is used when a person lacks mental capacity to agree to their arrangements.



It is how the system can authorise care or treatment for them.



An organisation will have a senior person who will share information about the **Liberty Protection Safeguards (LPS)** system. LPS will replace the Deprivation of Liberty Safeguards (DoLS).



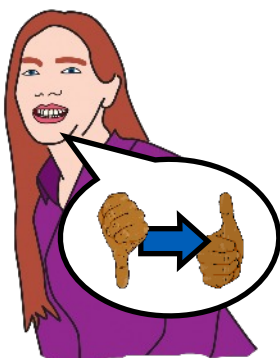
LPS is looks at the places a person accesses.

It looks more broadly at a person's mental capacity and ability to manage their daily lives.



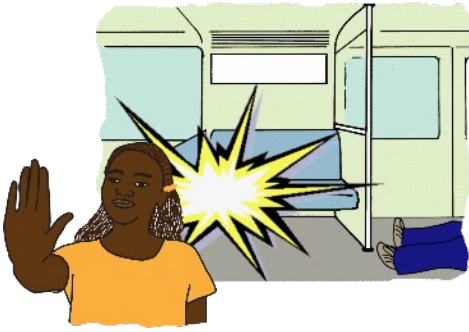
Provider's Freedom to Speak Up Guardian(s)

Freedom to Speak Up Guardians help workers to speak up when they feel that they are unable to in other ways.



It is about speaking up about anything that gets in the way of doing a great job.

Provider's Prevent Lead



Prevent is a national programme that helps vulnerable people who are at risk of becoming involved with terrorism. Prevent does not expect the provider to do anything in addition to their normal duties.

Credits



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